

# VIRGINIA OAKS

The Golf Community On Lake Manassas

## POOL RULES AND PROCEDURES 2017 SEASON

The areas which are governed by these rules and procedures include the pool facility which consists of the grounds around the Pool, Bathhouse, Exercise Facility and the Parking Area.

### 1. POOL SEASON AND HOURS OF OPERATION:

- A. The pool will be open on Saturday, May 27 proceeding Memorial Day at 10 a.m. and will close at 8 p.m. on Monday, September 4 on Labor Day.
- B. The pool will be open for general swimming seven (7) days a week Monday – Sunday 10:00 a.m. to 8:00 p.m. on Saturdays & Sundays, 11:00 a.m. to 8:00 p.m., Monday – Friday.
- C. The pool manager on duty has the authority to temporarily close the pool for health, safety, or mechanical repairs. Notification will be posted at the pool, time permitting. At the discretion of the pool manager, he/she may close the pool due to weather conditions and reopen when inclement weather has cleared. When closed due to lightening or thunder, the pool will remain closed for a minimum of 45 minutes from when the lightning or thunder was last detected.
- D. A fifteen-minute rest period (ADULT SWIM) shall be observed before each hour during general swimming. Children age 15 and under will not be permitted in or next to the main swimming pool during this time. A toddler (age 3 and under) who maintains contact with the adults may accompany adults during this period.

### 2. SWIMMING POOL ADMITTANCE AND ENFORCMENT OF RULES:

#### *A. Admittance*

Only members and their authorized guests can use the pool. Each will be required to sign in and present their pool pass. A member must accompany Guest at all times. Pool passes cannot be left with the pool manager for future entry into the facility. Residents' passes are required for each family member 12 years of age or older. If a resident's pass is lost, please notify Sequoia Management to be issued a replacement pool pass. The barcode on the lost pass will be retired. There will be a \$5.00 charge to replace a lost pass. Children 12-16 years of age are allowed to have one guest of equal age or older. If children in the above-mentioned age group have more than one guest, adult supervision is required.

Pool Passes are the property of the Association and are for exclusive use of the resident of Virginia Oaks Association. The passes are not transferable.

This privilege may be suspended by the Board of Directors for owners who are delinquent in their assessment payments if payments are more than sixty-one (61) days behind, or if they violate any provisions of the Governing Documents, Resolutions or Rules of Virginia Oaks Association, Inc.

Safety is of primary concern to the Association and its members. All persons using the pool do so at their own risk and agree to abide by the rules of use of the facility. The Association assumes no responsibility for any accident or injury in connection with such use or for any loss damage to personal property. Residents (owners and tenants) are responsible for the actions of their children and guests.

No person shall use the pool facilities unless the pool is officially open and lifeguards are on duty. Unauthorized persons found inside the pool enclosure when the pool is closed will lose their privileges for the remainder of the summer and risk prosecution for trespassing.

*B. Rule Enforcement*

Anyone in violation of the pool rules and procedures is subject to the actions as listed below for escalation and applicable enforcement:

*Adults (any over age 16)*

- Step 1: lifeguard whistle or verbal instruction – attention and follow rules indicated.
- Step 2: lifeguard warning “to stop or leave the pool/premise”
- Step 3: lifeguard instruction to leave the pool premise. Failure to obey this instruction will result in automatic revocation of pool pass and an appeal to the HOA Board is required to obtain a new one.

*Children (under age 17)*

- Step 1: lifeguard whistle or verbal instruction – attention and follow rules indicated.
- Step 2: a time-out and if the violation continues the pool personnel will notify the parents to pick up their children and will also notify Aubinoe Management.

Anyone one found to be violating the Pool Rules will be given one warning. Any subsequent breach of the Pool Rules will result in a 2-week suspension of the Pool Pass for the offending individual's household. Subsequent breaches will result in forfeiture of Pool Passes for the remainder of the year.

Any individual caught vandalizing or misusing community equipment will be reported to the Board of Directors. This could result in suspension of privileges, possible legal action against the offending individuals' household to reimburse the community for expenses to repair damaged property.

*C. Children: The Following Applies to children in terms of their access to the pool*

AGE	CONDITIONAL ITEMS
Infant to 11	Must be accompanied at all times by an adult or by a designated baby-sitter who must be 16 years or older and have a Child Authorization Form/detail complete on the pool pass application.

*D. Child Care*

If a baby-sitter/caretaker is required to supervise member's children at the pool, parents must complete the Child Care Authorization section on the pool pass application. This section must be signed by the parent. Additional Child Care/Authorization can be obtained, changed or information can be added by contacting Aubinoe Management. All sitters/caretakers must be 16 years of age or older and cannot have more than three children in their care and must be competent swimmers. Members are responsible for the conduct of their children who attend and pool accompanied by a baby-sitter as well for the conduct of the baby-sitter/caretaker.

*E. Unaccompanied Children (12-16 years old)*

Children will be admitted to the pool facility only if they have satisfactory completed item below:

1. Pass a basic swim test administered by the pool staff. The test will consist of:

- a. Swim one length of the pool without stopping.
- b. Tread in the deep water for 30 seconds.
- c. Float on back for 30 seconds.

The parents or guardian must be present when their child is taking the swim test. There will be no exceptions to this rule. As a friendly reminder, please refrain from using the pool as a built-in baby-sitter/caretaker.

Any and all questions regarding the pool rules and regulations need to be directed to the Community Manager, Jen Darwin at 703-803-9641 or email [jderwin@sequoiamgmt.com](mailto:jderwin@sequoiamgmt.com).

### 3. SWIMMING POOL ADMITTANCE AND ENFORCMENT OF RULES:

- A. No person shall use the pool unless it is officially open by the lifeguards.
- B. Showers will be taken prior to entering the pool. The showers shall not be used as a play area.
- C. No DIVING.
- D. No pets allowed within the pool and bathhouse facilities.
- E. No children under the age of 16 are allowed on fitness equipment.
- F. During the 15 minute adult swim, swimmers are not allowed on fitness equipment.
- G. Homeowner shall be in proper attire when working out on fitness equipment.
- H. No gum chewing permitted within the pool and bathhouse facilities
- I. Smoking is not permitted.
- J. No alcoholic beverages permitted.
- K. No running permitted.
- L. No 'cut-offs' permitted for swimming, only proper swimming attire.
- M. In consideration of pool patrons' health, individuals having infections of the skin, eyes, open lesions, wearing bandages or having coughs or colds will be excluded from the pool.
- N. A lane for lap swimming only will be designated. Swimmers will not sit or hang on the lane ropes, and may not play in the lap lane.
- O. Rafts are not permitted. Small toys are acceptable. No super soakers type guns are permitted.
- P. No disposable diapers permitted in the main pool or baby pool. Toddlers in diapers must wear rubber pants.
- Q. No one over 4 years of age is permitted in the baby pool. (Please exercise courtesy for the youngest residents.) A lifeguard can grant approval if it *absolutely necessary* for a parent to have a child older than age 4 in the baby pool. (If the lifeguard on duty grants approval, the parent of children over age 4 should closely monitor baby pool use by their children.)
- R. Injures occurring within the pool property MUST be reported immediately to the pool personnel who will submit a report regarding the circumstance. In addition, contact Sequoia Management.
- S. It is important that pool personnel have the ability to clearly hear or see any individual in distress within the pool area. In addition, the control of noise with the pool facility is essential. The manager, lifeguard members and guest must help in keeping the noise tolerable level.
- T. A bulletin board will be maintained for pool, tennis and other Association notices. Request to post notices will be made to Sequoia Management.
- U. Trash and refuse must be placed in the proper containers.
- V. NO GLASS ITEMS PERMITTED IN THE POOL AREA.
- W. All members and their guests shall respect the property rights of homeowners in the immediate neighborhood of the pool. Lawns of nearby homeowners will not be used for short cuts not will their property be abused in any way. Violations of this rule will result in suspension of pool privileges as determined by the committee as well as the Board of Directors.

- X. Food may be consumed six feet away from the pool. There will be a designated section for eating.
- Y. The Pool Management Company, pool & rec. committee, Sequoia Management or the Board of Directors is not responsible for any lost or stolen articles. Lifeguards will have a lost and found box for viewing, however, if articles are not claimed within a reasonable amount of time, the pool manager or pool & rec. committee may dispose of the articles.
- Z. Resident homeowners will be permitted to rent the pool facilities for private parties. The Resident homeowner is required to be in attendance for the duration of the party. Rental forms for reserving the pool facilities may be obtained from Sequoia Management. There will be a \$75.00 fee for renting the pool facilities and a \$300.00 security deposit (refundable if no problems). Any damage exceeding \$300.00 will be charged to the Homeowner's assessment account. A special events insurance rider will also be required. Only lifeguards and pool personnel employed by the Pool Management Company currently under contract will be hired for private parties. The required number of lifeguards is mandatory for private parties and the hiring of these lifeguards is the member's responsibility. Because of noise restrictions, all pool parties will end by 11:00 p.m.
- AA. Certain Association or club-sponsored activities may occasionally necessitate early closure of the pool. The Board of Directors shall approve these closures and approval will be given in writing. Notice will be posted 48 hours in advance. These events will not occur more than twice a month.
- BB. These rules may be revised or additional rules implemented at any time by the Board of Directors. Rule modifications will be posted at the pool along with the effective dates.