

**VILLAGE OF WAXPOOL HOMEOWNERS ASSOCIATION
SEQUOIA MANAGEMENT OWNER DIRECTORY FORM**

In the past, we have experienced emergency situations, which have made us aware of the critical need for a current list of names and telephone numbers of owners and renters at each community. Please fill out the form below and return it to Sequoia Management Company, Inc. so that we may have this information on file. This information is not for publication; it will only be used by Sequoia Management Company, Inc. and the Association to contact you.

OWNER(S) NAME: _____

ADDRESS: _____

MAILING ADDRESS (IF OTHER THAN HOME ADDRESS):

PHONE NUMBERS:
HOME _____ CELL _____ EMERGENCY _____

EMAIL ADDRESS: _____

TENANT INFORMATION (IF APPLICABLE)

NAME(S): _____

PHONE NUMBERS:
HOME _____ CELL _____ EMERGENCY _____

SIGNATURE: _____ DATE: _____

PLEASE SEND TO:
Shannon Cook, Genel Clark or Becky York
Sequoia Management Company, Inc.
13998 Parkeast Circle
Chantilly, VA 20151
Fax (703) 968-0936
Shannon@sequoiamgmt.com
gclark@sequoiamgmt.com
byork@sequoiamgmt.com