

**ARCHITECTURAL IMPROVEMENT REQUEST FORM
STRATFORD CONDOMINIUM**

**TO: Sequoia Management Company, INC.
13998 Parkeast Circle
Chantilly, VA 20109**

Name of Applicant: _____ **Date:** _____

Address: _____ **Unit #** _____

Telephone: (H) _____ **(W)** _____

Proposed Improvement: _____

Applicant must submit the following:

1. Site plan showing size, shape & location of the improvement to the residence and to adjoining properties (specific dimensions of improvements and distances to adjoining properties).
2. Manufacturer's brochure, if available.
3. Color samples.
4. Architectural plans/drawing (for major additions/improvements).
5. Grading plan, if applicable.
6. Detailed written description of improvement.

Applicant hereby warrants that Applicant shall resume full responsibility for:

- (i) all landscaping, grading and/or drainage issues relating to the improvements;
- (ii) obtaining all required county approvals relating to said improvements;
- (iii) complying with all applicable county ordinances;
- (iv) any damage to adjoining property (including common area) or injury to third persons associated with the improvement.

Signature of Applicant

Date