

**SUMNER LAKE
ARCHITECTURAL IMPROVEMENT REQUEST FORM**

To: Architectural Review Board
c/o Sequoia Management Company, Inc.
13998 Parkeast Circle
Chantilly, VA 20151
(703) 803-9641

Name of Applicant: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Lot: _____ **Block:** _____ **Section:** _____

Telephone (H): _____ **(W):** _____

Proposed Improvement: _____

Applicant must submit in duplicate the following with the application:

1. The site plan showing size, shape, and location of proposed improvement to residence and to adjoining properties (including specific dimension of improvement and distances to adjoining properties).
2. Manufacture's brochure, if available.
3. Color samples, if applicable.
4. Architectural plans/drawings (for major additions/improvements).
5. Grading plan, if applicable.
6. Detailed written description of improvement (if not provided the application will be returned pending further information).

Applicant hereby warrants that Applicant shall assume full responsibility for:

1. All landscaping, grading, and/or drainage issues relating to the improvements (including replacing bonds or escrows posted by the Developer currently in place affecting the lot).
2. Obtaining all required City, Town, or County approvals relating to said improvements.
3. Complying with all applicable City, Town, or County ordinances.
4. Any damage to adjoining property (including common area) or injury to third persons associated with the improvement.
5. Applicant hereby states that they have read the ACC Guidelines and agree that all work performed will be in compliance with those Guidelines.

Signature of Applicant

Date

ARCHITECTURAL CONTROL COMMITTEE RESPONSE

Date Application Received: _____

_____ Request approved as submitted.

_____ Request approved subject to: _____

_____ Response suspended pending submission of: _____

_____ Request disapproved because: _____

Signature – ARB Member

Date