# **CRAMER'S RIDGE HOMEOWNERS ASSOCIATION**

## **APPENDIX I**

### **DESIGN GUIDELINES AND STANDARDS**

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#### PURPOSE OF THE HANDBOOK

The primary purpose of this handbook is to familiarize homeowners at Cramer's Ridge with the objectives, scope and application of design standards and guidelines which are intended and will be employed to maintain the aesthetic appearance and environmental quality of the Cramer's Ridge community.

The handbook enumerates specific design standards and guidelines which have been adopted by the Board of Directors of the Cramer's Ridge Homeowners Association. It also explains the application and review process which must be adhered to by homeowners seeking approval for any exterior modifications or changes to their homes or lots which are subject to approval by the Association.

In general, the design guidelines are applicable to all owners at Cramer's Ridge. This handbook will serve as a valuable reference source and will assist homeowners in preparing acceptable applications for review by the Association's Covenants Committee. All homeowners are encouraged to familiarize themselves with its contents and to retain the handbook for future use.

#### **BASIS FOR AND OBJECTIVES OF PROTECTIVE COVENANTS**

The legal documents for the Cramer's Ridge Homeowners Association contain covenants, including those pertaining to design standards. Legally, these covenants are a part of the deed for each home and are binding upon all initial homeowners and their successors in ownership, irrespective of whether or not these owners are familiar with such covenants.

The primary purpose of design covenants is to maintain environmental and architectural design standards for the entire community. The promulgation and enforcement of design standards is intended to achieve the following objectives:

- Maintain consistency with the overall design concept for the community;
- Promote harmonious architectural and environmental design qualities and features;
- Promote and enhance the visual and aesthetic appearance of the community.

The enforcement of design standards not only enhances the physical appearance of a community but protects and preserves property values. Homeowners who reside in association communities which enforce design covenants are protected from actions of neighbors which can detract from the physical appearance of the community and, in some cases, diminish property values. In fact, surveys of homeowners living in association communities consistently reveal that this was an important consideration in their decision to purchase a home.

#### ALTERATIONS REQUIRING REVIEW AND APPROVAL BY THE COVENANTS COMMITTEE

Essentially, all changes, permanent or temporary, to the exterior appearance of a building or lot are subject to review and approval by the Covenants Committee. The review process is not limited to major additions or alterations, such as adding a room, deck, or patio. It includes such minor items as changes in color and materials. Approval is also required when an existing item is to be removed.

There are a number of exceptions to this otherwise inclusive review requirement.

- 1. Building exteriors may be repainted or restained provided that there is no color change from the original. Similarly, exterior building components may be repaired or replaced so long as there is no change in the type of material and color.
- 2. Minor landscape improvements will also not require an application. This includes foundation plantings, or single specimen plantings. In general, landscape improvements of a small scale which do not materially alter the appearance of the lot, involve a change in topography or grade and which are not of sufficient scale to constitute a natural structure will be exempt from the design review process.

If there is any doubt as to whether or not a proposed exterior change is exempt from design review, and approval, homeowners should first seek clarification from the Covenants Committee before proceeding with the improvement.

#### APPLICATION AND REVIEW PROCEDURES

Application and review procedures, which will be used by the Covenants Committee, are detailed below.

1. <u>Applications.</u> All applications for proposed improvements must be submitted in writing using the application form authorized by the Covenants Committee. A copy of this form is included as an exhibit to this handbook. Applications must be complete in order to commence the review process. Incomplete applications will be returned to the applicant with a statement of deficiencies, which must be remedied in order to be considered for review.

Unless notified to the contrary, homeowners should mail applications to the following address:

Covenants Committee Cramer's Ridge Homeowners Association c/o Sequoia Management 13998 Parkeast Circle Chantilly, Virginia 20151

- 2. <u>Supporting Documentation</u>. The application must include a complete and accurate description of the proposed improvement(s). In order to permit evaluation by the Covenants Committee, supporting exhibits will frequently be required. Examples include: a site plan showing the location and dimensions of the proposed improvement; architectural drawings or plans, as applicable; landscape plan; material and/or color samples, etc. The design guidelines and application form provide guidance with respect to the supporting documentation required for various types of improvements.
- 3. <u>Time Frame for Completion of the Review</u>. The Covenants Committee is required to approve or disapprove any proposed improvement within forty-five (45) days after the receipt of a properly completed application. However, the forty-five day review period will only commence upon the receipt of a complete application form, including any required exhibits. It is therefore advisable for homeowners contemplating substantial improvements to first ensure that they are aware of all required supporting documentation prior to submitting a design review application. Any application not acted upon within the forty-five day review period will be automatically referred to the Board of Directors, which must make a decision on the application within fifteen (15) days after the first Board of Directors meeting held following referral to the Board.
- 4. <u>Notice of Approval/Disapproval</u>. Homeowners who have submitted design review applications will be given written notice of the decision of the Covenants Committee.
- 5. <u>Appeals Procedure</u>. Homeowners who have submitted design review applications may appeal decisions of the Covenants Committee to the Board of Directors.

A homeowner may appeal a decision of the Covenants Committee by submitting a written request to the Board of Directors within ten (10) days after the date of an action by the Covenants Committee. This request should include any new or additional information which might clarify the requested change or demonstrate its acceptability. The Board may, at its discretion, conduct an informal hearing related to the appeal. The Board will respond in writing to an appeal within forty-five (45) days from the date of receipt of an appeal.

#### ENFORCEMENT PROCEDURES

The Bylaws of the Association empower the Covenants Committee and the Board of Directors to enforce compliance with the Association's Design Guidelines. The following enforcement procedures will be used to ensure compliance.

1. A violation may be observed and reported to the Covenants Committee by a member of the Committee, the Board of Directors, the managing agent, or a homeowner. In the case of homeowners wishing to report a potential violation, a written notification should be transmitted to the Covenants Committee or managing agent.

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- 2. The alleged violation will be confirmed by a site visit by a member of the Covenants Committee, or the managing agent.
- 3. The Covenants Committee and/or the managing agent will contact the resident in violation by letter advising them of the violation and requesting appropriate action to remedy the violation. Notice will be sent by certified mail where the violation is deemed to involve an immediate emergency or where such violation, if not remedied, will increase or enhance with the passage of time.
- 4. If the violation continues for thirty days after notification to the resident in violation (or if no substantial progress is made in curing the violation, where such remedy would require more than thirty days) a letter will be sent by certified mail to the resident in violation. This letter will provide notice that the violation must be remedied within fifteen days from the date of mailing of the letter (or alternatively, that the resident in violation must submit to the Covenants Committee and/or managing agent a written plan, including timing, for the abatement of the violation within a reasonable period of time, where such violation cannot be cured within the fifteen day period).
- 5. If the violation is not abated within fifteen (15) days from the date of mailing of the certified letter (or if progress is not being made to abate such violation in accordance with a plan agreed to by the resident in violation and the Covenants Committee) the Committee and/or the managing agent will send the resident in violation a certified mailing informing the resident of the time and place of a formal hearing by the Covenants Committee and/or the Board of Directors.
- 6. As a result of this hearing, the Covenants Committee shall refer the violation to the Board of Directors for enforcement of the Association's Design Guidelines in accordance with the provisions of the appropriate Policy Resolution if, as a result of the hearing, the Committee determines that the violation has either not been abated or that the resident is not making a good faith effort to abate the violation in a timely manner.
- 7. The above procedures do not preclude the Covenants Committee or the Board of Directors from taking accelerated measures in the case of a violation which constitutes an emergency situation, provided that the resident in violation has been properly notified by certified mailing and that the action is consistent with the provisions of the Association's legal documents. Likewise, the Covenants Committee or the Board may establish shorter notification periods for the correction of violations of the Design Guidelines where the homeowner shall not be disadvantaged by a shorter notification period for compliance.
- 8. The above procedures do not apply to the failure of an owner to maintain a lot in good order and repair and free of debris, as required by Article X of the Declaration. All owners must maintain their lots in accordance with the general maintenance standards detailed below. In the event of non-compliance with maintenance standards, the Covenants Committee and/or managing agent may, after fourteen (14) days written notice to the owner (or such shorter notice period as determined by the Board), authorize the Association to enter upon the

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owner's lot and to perform any required maintenance at the expense of the owner. In the case of persons who fail to mow their lawn or have trash or debris visibly stored on their lot, (other than neatly stored construction materials for an approved improvement of the lot or home) the notice period shall be ten (10) days.

#### Property Maintenance Standards

- A. All portions of a lot which are not improved by an impervious surface or a structure must be maintained with grass (or other vegetation installed by a builder or approved by the Covenants Committee). No bare earth may be exposed on a lot (except for flower beds with appropriate approvals, as required).
- B. All turf areas on a lot must be kept neatly mowed during the growing season. Grass should not be permitted to exceed six (6) inches in height.
- C. Turf areas and other vegetation should be watered during dry periods. Any dead plants, shrubs or trees should be immediately removed.
- D. Turf areas should be kept as weed free as possible. At no time should weed cover exceed more than twenty-five percent (25%) of the total turfed area.
- E. No trash or debris may accumulate or be stored in a visible location on a lot. Construction materials required for the improvement of a home or lot should be neatly stored in as unobtrusive a location on the lot as possible when not in use.
- F. All hedges, trees and shrubs must be neatly trimmed and maintained and their size maintained in proportion to the lot and home through pruning.
- G. The exterior of a home must be maintained in an attractive manner. No significant blistering or peeling of exterior painted surfaces is permitted.

Any exterior building components (i.e., siding, gutters and downspouts, roof shingles, windows and doors) which are missing, broken or otherwise in a state of disrepair must be repaired as quickly as possible.

#### **DESIGN GUIDELINES**

The specific Design Guidelines detailed below have been adopted by the Board of Directors.

<u>ANTENNAS AND SATELLITE DISHES</u>. Satellite dishes which are larger than one meter in diameter are prohibited. Satellite dishes which are one meter in diameter or less, television antennas and MMDS (multichannel, multipoint distribution) antennas are permitted. Antennas and satellite dishes are subject to the guidelines below and do not require prior approval from the Covenants Committee.

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- <u>Location</u>. Devices should <u>not</u> be installed in the front of the lot or on the front façade of a residence so long as another location exists on the lot or residence from which an acceptable quality signal can be received. They are to be located so as to be as visually unobtrustive as possible, without unreasonably increasing the cost of installation, maintenance and use and without precluding the reception of an acceptable quality signal. Whenever possible, the devices should be located in the rear yard, which can include placement on a deck. If they must be installed at roof level, then they should be situated on the rear side of the roof ridge line, so as to have no, or minimal, visibility from the front of the home.
- <u>Screening</u>. To the extent possible, dishes and antennas should be screened so that they are not visible either from the street or to other lot owners.
- <u>Color</u>. In order to minimize any adverse visual impact, a device which is affixed to a residence should be painted to match the color of the portion of the house to which it is attached, so long as painting the device will not void the manufacturer's warranty.

<u>ATTIC VENTILATORS</u>. Attic ventilators and turbines are permitted if painted to match the color of the roof (if roof mounted) or the color of the house siding or trim (if mounted on a gable end). Ventilators and turbines should be mounted on the least visible side of the ridge line so as to minimize their visibility and should not extend above the roof line.

<u>AWNINGS</u>. In general, exterior awnings are discouraged unless demonstrated to be clearly compatible with the architectural design and qualities of the home, and screened from the view of adjoining neighbors due to the proposed location of installation. Awnings will be approved only if the proposed location is on the rear side of a dwelling unit and not visible from a street.

If approved, awnings must meet the following criteria:

- They should be of a plain design without decorative features, such as scallops, fringes, etc.
- Solid colors which are compatible with the color scheme of the house should be used, rather than stripes or patterns.
- They should be consistent with the visual scale of the house.
- Pipe frames or structural supports for canvas awnings (or similar material) should be painted to match the trim or dominant color of the house.

<u>CLOTHES LINES</u>. Clothes lines or similar apparatus for the exterior drying of clothes are prohibited.

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<u>DECKS</u>. <u>ALL</u> decks must be approved by the Covenants Committee. Homeowners are advised to consider the following factors:

- <u>Location</u>. Decks must be located entirely in rear yards.
- <u>Scale and Style</u>. The scale of all decks shall be compatible with the scale of the house as sited on the lot. Decks, particularly elevated decks, should be of a scale and style which are compatible with the home to which attached, adjacent homes and the environmental surroundings.
- <u>Materials</u>. Decks must be constructed of high-quality pressure treated wood.
- <u>Color</u>. Wooden decks may be stained white, clear, a natural wood color, or left untreated. The Covenants Committee shall review all colors.
- <u>Under Deck Storage</u>. Elevated decks have an under deck area which can have a negative visual impact on adjoining neighbors, particularly when used as an informal storage space. The use of decorative screening to minimize adverse visual impacts may be required by the Covenants Committee, particularly in the case of high decks.
- <u>Trellises and Screens</u>. Such structural appendages will generally be permitted if consistent with the size and scale of the home, lot and deck.

<u>DOG HOUSES AND DOG RUNS</u>. <u>Dog runs are prohibited</u>. Dog houses will be approved only if they conform to the following criteria. Dog houses must be compatible with the applicant's house in terms of color and material. Dog houses may not exceed sixteen (16) square feet of floor space and may not exceed four (4) feet in height at the highest point. They should be located where least visually obtrusive to adjoining lots. The use of appropriate screening may be required to minimize any visual impacts.

EXTERIOR AIR CONDITIONERS. Individual air conditioning units extending from windows are prohibited. Exterior air conditioning units or heat pumps may be relocated or added if there is no adverse visual impact to adjoining properties. Such relocation or addition must be approved by the Covenants Committee.

EXTERIOR DECORATIVE OBJECTS. Approval will be required for most exterior decorative objects, whether natural or man-made, which were not part of the original construction design, either as a standard or optional feature except as noted below. Examples requiring prior approval may include but are not limited to: bird houses, bird baths, driftwood, weather vanes, sculptures, fountains, free standing poles of all types, house address numerals, and any items attached to approved structures.

These will be evaluated in terms of their general appropriateness, size, location, compatibility with architectural and environmental design qualities and visual impact on neighborhoods and the

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surrounding area. Sculpture, garden statues, bird baths, bird houses and similar items are restricted to rear yard locations and should not be visible from the front yard or a street.

Objects not requiring prior approval may include garden statuary of animals placed on the ground that are either plain concrete or of an earth tone and do not exceed 18" in size may be displayed in a planting bed in either a front, side or rear yard location without an application. Front entrance door welcome signs and/or wreaths also do not require an application provided they are appropriate in size and color, which would be consistent with the house.

<u>EXTERIOR LIGHTING</u>. Lighting which is part of the original structure may not be altered without prior approval of the Covenants Committee. Proposed replacement or additional fixtures must be compatible in style and scale with the applicant's house.

No exterior lighting shall be directed outside of the applicant's property. Proposed additional lighting shall not be approved if it will result in an adverse visual impact to adjoining neighbors due to location, wattage or other features. Approval is not required for small landscape/walkway lighting provided there are no more than 8-10 lights installed. Lights should be properly maintained and should not become visually obtrusive

<u>EXTERIOR PAINTING</u>. An application is not required in order to repaint or restain an object to match the original color. However, all exterior color changes must be approved. This requirement applies to siding, doors, shutters, trim, roofing and other appurtenant structures.

FENCES. General guidelines for the construction and approval of fences are provided below.

- 1. <u>Chain-Link and Barbed Wire Fences</u>. Chain link and barbed wire fences will <u>not</u> be approved under any circumstances. Chain link or barbed wire fencing material will not be permitted for any use.
- 2. Lot Line Fences
  - a. <u>Single-Family Detached Homes</u>. Unless otherwise prescribed through design guidelines specific for an individual housing cluster, lot-line fences for single-family detached units shall be an "open" style of fencing which shall be a maximum of 60 inches in height measured from the ground to the uppermost part of a horizontal or vertical fence member (depending upon the style of fence). Two rail and three rail split-rail fence styles are encouraged. Other fence styles may be approved on a case-by-case basis.

Wire mesh which is not visible from adjoining properties may be used with such fences to enclose the lot for small children and pets.

Lot-line fences may be constructed only to enclose the rear yard and may not extend beyond the rear plane of the home to enclose any portion of the side or front yard. The construction of a lot-line fence may not be permitted where the siting of a home vis-a-vis one or more adjoining homes would result in the construction of a rear yard fence for the applicant's lot which would extend forward of the front plane of the home(s) for the adjoining Lot(s). In such cases, the Covenants Committee will require the specific written approval of any adjoining lot owner(s) who would be affected.

3. <u>Privacy Fences.</u> Under no circumstances should privacy fencing exceed a maximum of six feet in height.

The select use of privacy fencing will be considered for single-family detached dwellings when the purpose is to provide screening for a deck, patio, in-ground pool or to provide a noise/privacy buffer for rear yards which immediately abut a <u>major</u> public street within the community. In such cases, the amount of fencing and its location on the lots will be evaluated in terms of any adverse visual impacts for adjoining lots, both in terms of scale and the obstruction of sight lines. Such privacy fencing must be sited a sufficient distance inside the lot-lines to minimize adverse visual consequences for adjoining lots. The Covenants Committee may require the installation of landscape materials around the exterior of such fencing to minimize any adverse visual impacts. A landscape screen or barrier will be required for any rear yard privacy fences intended to provide a buffer from a major public street. An application for such fences must include a detailed landscape plan which documents the precise location, type and approximate initial size of trees or shrubs proposed for installation.

4. <u>General</u>. All fences should be constructed of pressure-treated wood and left in a natural condition. They also can be stained, but the stain color must be approved by the Covenants Committee beforehand. The finished side of a wood fence must be exposed to the exterior of the lot.

<u>FIREWOOD</u>. Firewood stored on a lot shall be kept neatly stacked and shall be located to the rear of the residence and in such a manner as to avoid adverse visual impacts for adjoining properties. Screening may be required in certain cases.

Firewood should be stacked in piles which do not exceed eight feet in length and four feet in height for both aesthetic and safety considerations.

Other than a limited quantity of firewood intended for immediate use, firewood shall not be stacked on patios or decks.

FLAGPOLES. Permanent, free standing flagpoles are prohibited.

Temporary flagpole staffs which do not exceed six feet in length and are attached at an incline to the wall or pillar of the dwelling unit do not require approval by the Covenants Committee.

<u>HOT TUBS/SPAS</u>. Exterior hot tubs or spas must be located in the rear yard adjacent to the dwelling unit. The incorporation of hot tubs as a design feature of a deck or patio is encouraged.

The exterior finish of an elevated hot tub or spa should blend with the exterior finish of the home, deck or patio to which attached or most closely related.

<u>LANDSCAPING</u>. All major landscape installations must be approved in advance. In general, a design review application is not required for minor landscape improvements with the following exceptions:

- 1. Approval is required for plantings intended to form a hedge or natural screen and which will attain more than two feet in height.
- 2. An application is required for the installation of all landscape timbers, stone walls or similar structures to be located in front yards. The use of railroad ties is prohibited.
- 3. A proposed improvement which is of such a scale or type as to be inconsistent with the existing design features of the home, adjacent units and the surrounding area will require approval. Examples include the substantial or total removal of turf and replacement with another material, such as mulch or gravel.
- 4. Vegetable gardens in excess of 64 square feet require an application. Vegetable gardens <u>must</u> be located behind the rear plane of the home.

<u>PATIOS</u>. All patios require approval. Patios must be located in rear yards. Any adverse drainage requirements which might result from the construction of a patio should be considered and remedied. The use of a partially porous patio surface or the installation of mulch beds adjacent to the patio are ways to eliminate drainage concerns.

<u>REAL ESTATE SIGNS</u>. Only one sign, not to exceed four (4) square feet in area, advertising a property for sale or rent may be displayed on a lot. Signs may only be placed in the front yard of available properties.

<u>RECREATION AND PLAY EQUIPMENT</u>. Semi-permanent play equipment which either constitutes a structure or is appurtenant to an existing structure requires approval. Examples include sandboxes, play-houses, swing-sets, etc. The following factors will govern approval of such equipment.

- 1. <u>Location</u>. Such equipment must be placed in rear yards.
- 2. <u>Scale and Design</u>. The equipment should be generally compatible with the lot size. The design and any visual screening are additional considerations in evaluating whether or not there will be an adverse visual impact.
- 3. <u>Color and Materials</u>. Equipment constructed of wood and left in a natural condition to weather is encouraged. Metal play equipment should be painted solid earth tones (i.e., brown, tan, dark green) to blend with the natural environment.

4. <u>Basketball Backboards</u>. Backboards may be attached to the rear or side of single-family homes, garages or carports. Clear Plexiglas backboards are encouraged. The backboards may be left white or painted to match the trim color of the structure to which secured. The mounting surface should be painted the same color as the surface to which they are attached. At all times, the backboard, hoop and net must be maintained appropriately.

In some cases backboards may be affixed to permanent or semi-permanent, free standing poles with the following stipulations.

- A. Poles must not be located forward of the front house line.
- B. Poles are located at least 12 feet from a side lot line, and are at least 15 feet from the front lot line.
- C. Poles are painted a solid earth tone.
- D. No court markings are painted, drawn or otherwise affixed to the playing surface.
- E. Applicant obtains a signed acknowledgment from the adjoining property owners, stating there are no objections to the installation of the equipment.

Portable basketball set-ups in excess of 12 feet in height are prohibited.

<u>SECURITY BARS</u>. In general, the use of security bars or grates on windows and doors will be prohibited. Exceptions may be made where the security apparatus will not be visible from the street and from adjoining properties. Homeowners concerned about the security of their residence are advised to consider alternatives, including alarms and sophisticated lock systems.

<u>SECURITY SIGNS</u>. Two security signs, each not exceeding a total of sixty-four (64) square inches may be posted on the property. Only one such sign may be posted forward of the front plane of the home. The approved location shall be at the front door. A second sign may be posted in the rear yard.

<u>SKYLIGHTS</u>. Skylights should be located such that they are not visible from the front of the dwelling unit or a street. Consideration will be given to skylights on the front side of the roof ridge line only if constructed flush with the roof.

SOLAR PANELS. Solar panels and solar collectors are not permitted.

#### STORAGE SHEDS.

- 1. <u>General</u>. Storage sheds are restricted to rear yard locations and should not be visible from the front of the dwelling unit or from a street. <u>Storage sheds with metal siding or roofs are prohibited</u>. Pre-fabricated sheds will not be permitted unless they comply with the design criteria for sheds. Homeowners are encouraged to design and construct sheds which are compatible with the design qualities of the house and adjacent houses. Committee approval is required prior to the installation of all storage sheds.
- 2. <u>Specific</u>. The following criteria will be used by the Committee when considering proposed storage sheds:
  - A. <u>Location</u>. All approved storage sheds must be located in the rear yard of any property, in a location selected to minimize impact on neighboring property. They should be located in the rear corner of the property, but other locations will be considered on a case-by-case basis depending on the lot size, shape, and/or topography.
  - B. <u>Architectural Style</u>. The architectural design of the shed should be compatible with the design of the house.
  - C. <u>Size</u>. Sheds should not exceed 80 square feet of floor space and eight feet in height at the highest point.
  - D. <u>Materials</u>. The finish materials must be the same as used for the exterior of the house.
  - E. <u>Colors</u>. The color scheme must be the same as for the house.
  - F. <u>Roof</u>. The roof slope and the type and color of roofing material should match the house.
  - G. <u>Foundation</u>. All approved sheds must be placed upon a solid foundation (concrete, pressure-treated timber, brick, gravel, etc.).
  - H. <u>Visual Impact</u>. The committee may impose as a condition for approval of a storage shed that the homeowner install and maintain appropriate shrubbery of sufficient height to minimize its visibility from surrounding property.

<u>STORM/SCREEN DOORS.</u> Only full view storm doors, defined as doors where the glass covers <u>75 percent</u> of the door surface, are permitted. Provided that this criterion is met, there is latitude for a number of door styles, including doors with side lights, doors with a horizontal bar (used with self storing screens), and doors with mullions (creating the appearance of widow panes). Doors with other decorative treatment, such as grills, are not permitted. Doors must either be white or painted

the same color as the unit entry door or the adjacent trim. Provided the storm door matches this description exactly, prior approval is not required.

<u>SWIMMING POOLS</u>. In-ground swimming pools may be approved if the size of the pool is consistent with the scale of the home and lot. Pools must be located in the rear of the property.

- 1. Pool filtration equipment must be shielded from adjacent properties by the use of mature shrubbery.
- 2. Comments from the owners of adjacent properties may be solicited prior to the Covenants Committee making a decision.

<u>TRASH CAN RECEPTACLES</u>: Trash shall be collected and stored in trash receptacles only and not solely in plastic bags. Trash and garbage receptacles shall not be permitted to remain visible from the street except on days of trash collection, except for those receptacles designed for trash accumulation located in the Common Areas. No accumulation or storage of litter, new or used building materials or trash of any kind shall be permitted on the exterior of any Dwelling Unit.

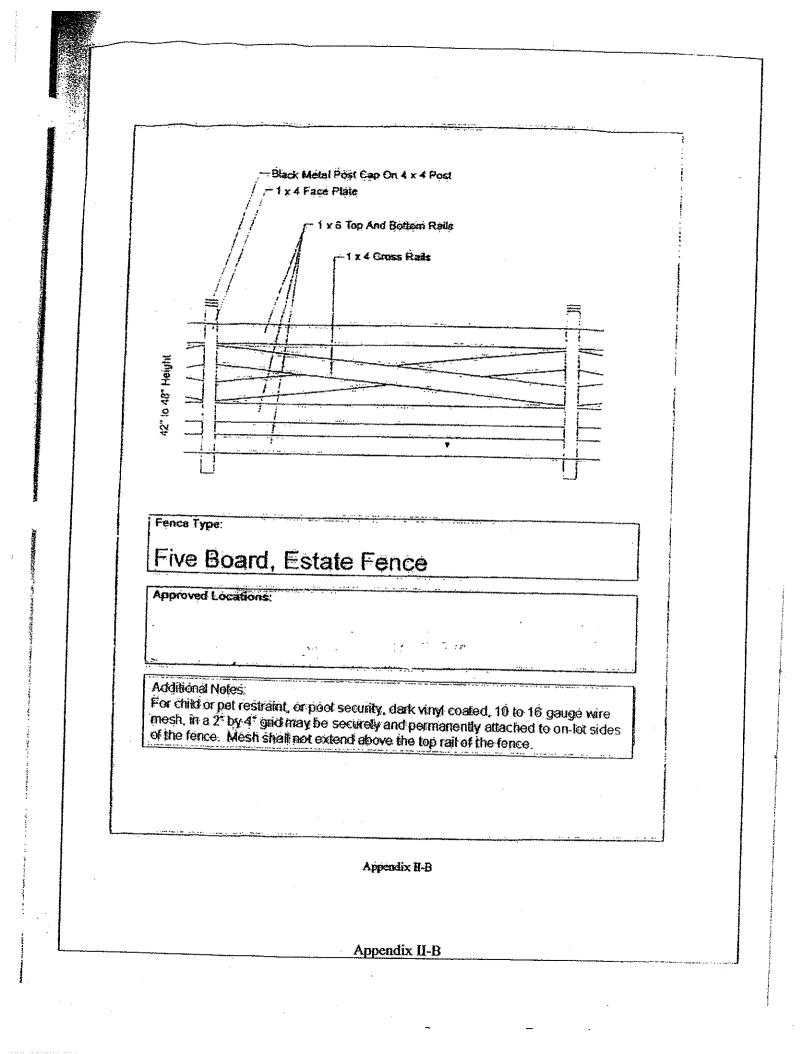
<u>TREE REMOVAL</u>. No live trees with a diameter in excess of 4 inches, measured 12 inches above ground, nor flowering trees in excess of 2 inches similarly measured, no live vegetation on slopes of more than 20 percent gradient or marked "no cut" areas on approved plans, may be cut without the prior approval of the Covenants Committee.

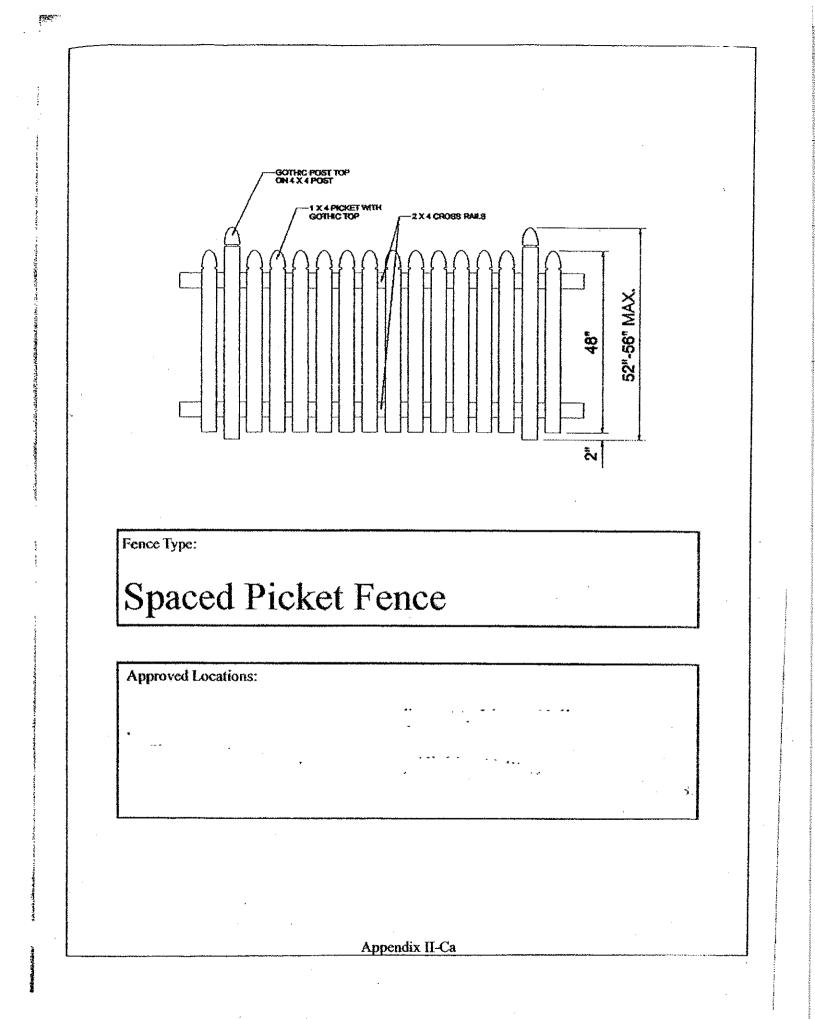
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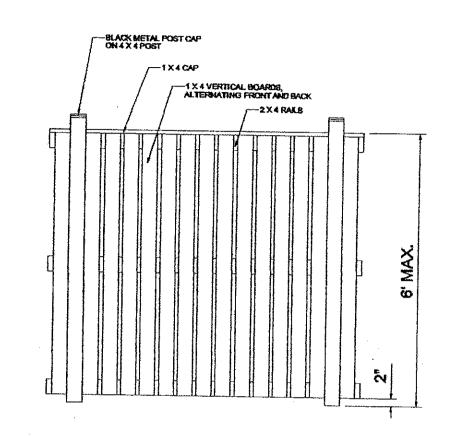
# **CRAMER'S RIDGE** HOMEOWNERS ASSOCIATION

# **APPENDIX I--A**

### **DESIGN REVIEW APPLICATION**







Fence Type:

# Board-on-Board Privacy Fence

Approved Locations:

Appendix II-D

#### CRAMERS RIDGE HOMEOWNERS ASSOCIATION DESIGN GUIDELINE REVISIONS

#### APPROVED: October 5, 2006

The following revisions to the Cramer's Ridge Design Guidelines were approved by the Board of Directors at their October 5, 2006 Board meeting. You may recall, under the Decks section, Colors, the previous guideline allowed for the decks to be painted white, clear or stained.

The section pertaining to fences also allowed for the staining of fences as well. The only revision to this specific section has been underlined for your reference.

Decks: (page 7 and 8)

Color: All vertical surfaces of the deck shall be a clear, natural color and shall be sealed if using pressure treated wood. The use of vinyl/trex railing may be permitted provided it is a natural wood color like brown, tan or Khaki. Trex or composite decking may be used but not colors in the line of "reds". Please submit a color sample with your application.

Fences: (page 9 and 10, #4 only)

4. General: All fences shall be constructed of pressure treated wood and <u>shall</u> <u>be stained/sealed with a natural wood color only</u>. The finished side of a wood fence must be exposed to the exterior of the lot. The use of trex/composite or vinyl fencing is also permitted. Please submit a color sample with application.

Comment: Since all fencing of lot lines is open, vinyl could be white. Vinyl only comes in white for fences but comes in tan and Khaki for railings. However trex fencing and railings comes in all colors including gray. You may want to specify the styles for privacy fencing and colors, as well as lot line fencing style and colors.

Please retain a copy of this information for your records and future reference. If you have any questions, you may contact Sequoia Management at (703) 803-9641 or email esmith@sequoiamgmt.com or lcurtis@sequoiamgmt.com .